

ual: HEALTH AND SAFETY RISK ASSESSMENT FORM


Refer to the H&S Guidance - Risk Assessment for help in completing this form. Also see Appendix 1 - Matrix Table Explained to help you to calculate levels of risk.				Assessment Reference:		Date: 24/06/2019-18/07/2019	
College / Pro-Vice Chancellery:	Camberwell	School / Department:	MA Visual Arts Fine Art Dogital		Location:	Camberwell College of Arts Peckham Road London	
Risk Assessment Title:	MAVA Fine Art Digital Summer Show 2019 - for individual artist J.Waring Rago (myself)						
Description of the task / activity / area:	Assess potential risks concerning display of works by J. Waring Rago at MAVA Summer Show 2019						
Name(s) of Assessor(s):	Jonathan Kearney						
Risk Owner:	Janet Waring Rago					Review Date:	24/06/2019-4/07/2019

Ref No.	What are the hazards? How could they cause harm? What are the possible injuries/illnesses?	Who could be harmed? (e.g. colleagues, contractors, visitors, passengers, public)	What control measures are already in place?	Current risk			Detail any additional control measures needed (add to action plan for implementation)	Revised risk		
				Like lihod	Se ve rit y	Ri sk le ve l		Li ke lih ood	Se ve rit y	Ri sk le ve l
1	Falling down of paintings from wall mountings	Anyone in close proximity to the paintings	Mirror plates ensure firm and strong wall fixings and with extra invisible shelf support along bottom edge	1	1	1	Invigilators to ensure people do not touch/dislodge paintings - normal practice to not touch paintings	1	1	1
2	Entanglement with cables running along the floor next to the wall between digital equipment and power sockets	Anyone engaging with the monitors and headphones	Cables kept tidied along the wall and behind monitors with flat floor cushions to be placed in front of each monitor to help isolate wall face	1	1	1	Invigilators to monitor tidiness of all cables no additional control measures needed	1	1	1

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Risk Owner [mandatory] - I have overall responsibility for the risk assessment. I understand and accept the risks and how they are being managed.

Name: Janet Waring Rago	Position: MAVA Fine Art Digital student	Signature: 	Date: 16/06/2019
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If multiple departments are involved in the risk assessment, additional managers may wish to demonstrate their acknowledgement by signing below.

Additional Manager Acknowledgement [optional] - I understand and accept the risks and how they are being managed, relevant to my area of control.

Name: n/a	Position:	Signature:	Date:
Name:	Position:	Signature:	Date:
Name:	Position:	Signature:	Date:
Comments: Risks are all very unlikely indeed - but appropriate actions put in place to minimize this overall very low risk scenario			

ACTION PLAN

Ref No.	Action required	Responsible person/s	Due date	Status / date closed
1	Ensure each painting is firmly mirror plated to wall also getting help from fellow MAVA student	myself - J Waring Rago	4/07/2019	18/07/2019
2	Tie/fix/tidy all cables and place monitors with cushions in front	myself - J Waring Rago	4/07/2019	18/07/2019

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Appendix 1 - Matrix Table Explained

1. Risk rating matrix

			Severity		
			Slight harm (1)	Moderate harm (2)	Extreme harm (3)
Health			Nuisance and irritation, e.g. headaches Temporary ill health leading to discomfort	Partial hearing loss, asthma, ill health leading to permanent minor disability	Severe life shortening diseases, permanent disability Acute fatal diseases, permanent total disability
Safety			Superficial e.g. bruises Superficial e.g. minor cuts, eye irritation	Lacerations, burns, concussion, minor fractures e.g. fingers/toes	Multiple injuries, major fractures Fatal injuries
L i k e l i h o o d	Unlikely (1)	Isolated or "one off" occurrence Unusual but may have happened before	VERY LOW	LOW	MEDIUM
	Likely (2)	Will probably occur several times a year	LOW	MEDIUM	HIGH
	Very likely (3)	Recurring and frequent, predictable	MEDIUM	HIGH	VERY HIGH

Use the table above to calculate the overall risk level of each hazard identified. Simply use the calculation: Likelihood (1, 2 or 3) x Severity (1, 2 or 3) to reach your overall risk level. See below for what this means in practice and what you need to do next.

Very low (1)

These risks are considered acceptable. No further action is necessary other than to ensure that the controls are maintained.

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Low (2)	No additional controls are required unless they can be implemented at very low cost (in terms of time, money and effort). Actions to further reduce these risks are assigned low priority. Arrangements should be made to ensure that the controls are maintained.
Medium (3-4)	Consideration should be given as to whether the risks can be lowered, but the costs of additional risk reduction measures should be taken into account. The risk reduction measures should be implemented within a defined time period (usually no greater than within 3 months). Arrangements should be made to ensure that the controls are maintained, particularly if the risk levels are associated with harmful consequences.
High (6)	Substantial efforts should be made to reduce the risk. Risk reduction measures should be implemented urgently within a defined time period (usually no greater than within 1 month) and it might be necessary to consider suspending or restricting the activity, or to apply interim risk controls, until this has been completed. Considerable resources might have to be allocated to additional controls. Arrangements should be made to ensure that the controls are maintained, particularly if the risk levels are associated with extremely harmful consequences and very harmful consequences.
Very high (9)	These risks are unacceptable. Substantial improvements in risk controls are necessary, so that the risk is reduced to an acceptable level. The work activity should be halted until risk controls are implemented that reduce the risk so that it is no longer very high. If it is not possible to reduce risk the work should remain prohibited. The H&S Team must be consulted.